New Build Check List

Note: We are not Connected to the Cape Royale
Property Owners Association.
This is not an Offical Check List

☐ **911 ADDRESS**
USUALLY GIVEN WITH PERMIT OR OFFICE OF EMERGENCY MANAGEMENT

☐ **Packet from POA**
Phone Number: 936-653-3233

Office Address: 6 Sales Dr. Coldspring TX 77331

Cape Royale Utility District
Step 1

☐ fill out Initiation Form　　**(online or at office)**
　　　(to get approval for POA's ACC meeting**)**
Turn in:
　　☐ **Initiation Form**
　　☐ **Survey**
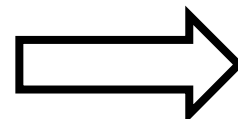　　☐ **Plot Plan**
Before approval is given:
We'll determine if an encroachment is needed.

> If an encroachment is needed you will come to the office.
> We will fill out the encrochament and collect the $35.00 fee and Signature.
> Then we file it at the court house.

These are reviewed on Tuesdays and turned into the POA ACC.
The Field Supervisor Mike Jacobs will call you upon completion.

☐ *Meeting w/ Cape Royale Property Owner's Association's Architectural Control Committee.*

Check List Continued on back ⟶

New Build Check List

Note: We are not Connected to the Cape Royale Property Owners Association.

This is not an Offical Check List

Cape Royale Utility District
Step 2

- ☐ fill out Drainage packet
- ☐ make $500.00 Deposit

we'll determine culvert size

standard is 18" galvanized or preferred HDPE

- ☐ Confirm Next step for Depoosit Refund with office

Step 3

Now when you need water you will come down and fill out a tap app here at the office things you need to know:

-It generally takes 6-8 weeks to tap.

-No contious water without a CSI

- ☐ **Fill out Tap App/ make deposit**

   it is $100.00 security deposit w/ 5/8"meter $1,600.00

   5/8" meter Total $1,700.00

   *please dicuss other options with Field Supervisor

   - ☐ **Tap will be installed**

      Meter will be locked off until csi is complete

   - ☐ **CSI's will be done**

      Number of CSI's will variy for each build

   - ☐ **Sewer Inspection will also be done**

      Please do not bury any sewer lines until inspection is done